



Hoosier Heroes Nomination Checklist

Before submitting your nomination did you:

- Make sure you are eligible to apply
(**You must be an Indiana high school junior or senior**)
- Make sure your nominee is eligible
(**Nominees must be living and a current or former Indiana resident**)
- Research and/or interview your nominee so that your nomination essay is informative and thoughtful
- Review the examples of winning nominations as a guideline for your nomination
- Make sure to include a nomination form (**Each Hoosier Heroes nomination essay MUST be accompanied by a Hoosier Heroes nomination form. Online submissions require the completion of online nomination form.**)
- Make sure your nomination form is complete and legible (**please type or use ink**)
- List the following in the upper right hand corner of each page of your Hoosier Heroes nomination essay:
 - Your First and Last Name
 - Junior or Senior (specify)
 - Name of Your High School
 - Name of Your Teacher
 - Your Hoosier Hero's Name
 - Page number
- Type your nomination essay using 12 pt Times New Roman font
- Double space your nomination essay
- Make sure your nomination essay is 1200 words or less
- Essays submitted online must be in Microsoft Word (.doc or .docx) format.
- Use spell check and grammar check
- Make sure your nomination essay addresses **EACH** of the following:
 - Your Hoosier Hero's Indiana background
 - Your Hoosier Hero's accomplishments/contributions to his/her profession, community, state or country
 - Why you admire your Hoosier Hero
 - How your Hoosier Hero has inspired/motivated you and/or others
- Proofread your nomination to insure that it is clear, concise, and well written
- Have a teacher, parent, or someone else edit your nomination for grammar, content, and clarity

Please note:

Entries that do not adhere to the specifications outlined above will be automatically disqualified.